

INTEGRITY PROCESS

Following receipt of a Positive Analysis for a Prohibited Substance the BHRC (Integrity Panel) commence any necessary preliminary investigations.

NOTIFICATION PROCESS commences - Chairman informed / Responsible Person (RP) is notified of a positive test. They receive a letter (BHRC), certificate and data pack (FEI Lab) RP have **two weeks** to put in writing a request for an analysis of B Sample, Owner informed, BHRC Council Members informed, Promoter Informed and a notice is put on website

IF B SAMPLE ANALYSIS IS REQUESTED (made in writing with appropriate fee)
BHRC contact the host lab and receiving lab and arrangement for shipment (this can take *approximate time 2+ weeks* just for shipment and a *further month* for result)

BHRC prepare letter to Responsible Person (RP) asking for any reason for the positive test
Suggested approximate time (3 days)

The Responsible Person then has **two weeks** to submit in writing any explanation to the BHRC

The BHRC / solicitor prepare Case Summary, collect any evidence inc. expert witness statements
Suggested approximate time 3-4 weeks

Case Summary sent to Responsible Person - **3 week** window to respond or ask for extension

RP can request a **3 week** extension period to answer Case Summary which can be granted by BHRC upon request

BHRC set up external panel / and send out paperwork to external panel members / panel have time to prepare *approximate time 2 weeks* and mutually convenient time for meeting agreed

If requested by RP a final **3 week** extension period to answer Case Summary - this can only be granted by external panel members

External Panel Hearing - made up of 3 external members
Hear evidence, make a decision and if needed agree penalties

2 week appeal period - to allow either party to appeal the decision

Results published on BHRC website